

In order to ensure the safest environment for participants at MOVE, we are requesting background checks on all adults and/or leadership that accompany your group to MOVE.

A **National Criminal** and **Sex Offender** Background Check is requested.

FAQs

What is the purpose behind requiring background checks?

CIY wants you and your students to be protected throughout the duration of MOVE. Background checks are one avenue of assuring that those in contact with your students are safe individuals.

When will this policy be in effect?

Beginning in the fall of 2009, CIY is requesting and strongly encouraging churches attending events to have background checks run on all adults prior to attending the event.

Also beginning in the fall of 2009, all adults who have not had background check run will be required to sign a disclaimer form regarding whether they have ever been accused or convicted of a sex crime or a felony.

What steps do I need to take?

- ★ *Check to see if your church uses a particular company when completing background checks.*
- ★ *If there is not a specific place that you are required to use, you may check out the following sites for affordable background checks:*

www.churchstaffing.com
www.churchvolunteercentral.com

What if we already have background checks on our volunteers?

If your church has background checks on file for all of your leaders that have been completed within the past two years, then you do not need to run a new one.

What documentation do I need to bring to MOVE?

You are not required to send us the results of the background checks. Please keep them on file at your church. Please note that you will need to have access to the results in order to produce proof of a background check within 24 hours if requested by MOVE staff.

*You will be asked to sign a **verification form** stating that a **national criminal and sex offender background check** has been run on each of the leaders attending MOVE with your group.*

In order to assure the safety of everyone at the event, no one who has been convicted of a sex crime may attend MOVE. CIY reserves the right to remove from any event any person that in its sole opinion poses a threat to the event or those in attendance. This may include anyone convicted of a felony or accused/arrested of/for a crime involving a minor.

